835 Pharmacy Companion Guide November 2006

Version 2.0



Pharmacy Companion Guide

Health Care Claim Payment/Advice Implementation Guide for X12N 835 (version 4010A1)

835 Pharmacy Companion Guide November 2006

Version 2.0

Table of Contents

| 1.0 | Introduction | .1 |
|------------|--|-----|
| 1.1 | What Is HIPAA? | . 1 |
| 1.2 | Purpose of the Implementation Guide | . 1 |
| 1.3 | Purpose of This Companion Guide | . 1 |
| 1.4 | Intended Audience | . 1 |
| 2.0 | Establishing Connectivity with MassHealth | .2 |
| 2.1 | Communication Protocols | |
| 2.2 | Interface Requirements | . 2 |
| 2.3 | | |
| 2.4 | Support Contact Information | . 3 |
| 3.0 | iDEx Data Retrieval | |
| 3.1 | Internet Data Exchange (iDEx) | |
| 3.2 | Payment and Remittance Schedule | . 4 |
| 3.3 | 835 Transactions in Response to Claims for Durable Medical Equipment | . 4 |
| 4.0 | MassHealth-Specific Support | |
| 4.1 | EDI Support | |
| 4.2 | | |
| 4.3 | Tracking Transmission/Production Problems | . 5 |
| 5.0 | 835 Transaction Hierarchy | |
| 6.0 | Sample 835 Data | |
| 7.0 | Version Table | S |
| | | .9 |
| | | |
| | endix B: 835 Remittance Advice – Data Examples | |
| App | endix C: Links to Online HIPAA Resources | 19 |

835 Pharmacy Companion Guide November 2006

Version 2.0

1.0 Introduction

1.1 What Is HIPAA?

The Health Insurance Portability and Accountability Act of 1996 – Administrative Simplification (HIPAA-AS) requires that MassHealth and all other health insurance payers in the United States comply with the electronic data interchange (EDI) standards for health care as established by the Secretary of Health and Human Services (HHS). HHS has adopted an Implementation Guide for each standard transaction. X12N 835 Version 4010A1 is the standard established by HHS for the payment of claims and the transfer of remittance advice data.

1.2 Purpose of the Implementation Guide

The Implementation Guide for the 835 Payment/Advice transaction specifies in detail the required formats for payments and remittance advices submitted electronically by payers. The Implementation Guide contains requirements for use of specific segments and specific data elements within the segments, and was written for all health-care providers and others who wish to receive 835 transactions. It is critical that the providers' software vendor or IT staff review this document carefully and follow its requirements to receive HIPAA-compliant files from MassHealth.

1.3 Purpose of This Companion Guide

This Companion Guide was created for MassHealth trading partners to supplement the 835 Implementation Guide. It contains MassHealth's specific information for the following:

- data content, codes, business rules, and characteristics of the 835 transaction;
- technical requirements and transmission options; and
- information on MassHealth test support available to trading partners.

The information in this guide supersedes all previous communications from MassHealth about this electronic transaction.

1.4 Intended Audience

The intended audience for this document is the technical staff responsible for receiving electronic remittance advices from MassHealth. In addition, this information should be shared with the provider's billing office to ensure that all accounts are reconciled in a timely manner.

835 Pharmacy Companion Guide November 2006

Version 2.0

2.0 Establishing Connectivity with MassHealth

The MassHealth electronic pharmacy transaction services, operated by ACS EDI Gateway, enable trading partners to:

- upload transactions to the Internet Data Exchange (iDEx) Web site twenty-four hours a day, seven days a week;
- receive confirmation of receipt of each file transferred; and
- receive remittance/payment advice from MassHealth on a regular basis.

The ACS EDI Gateway provides connectivity for the flow of pharmacy information via the iDEx application.

MassHealth pharmacy providers who have enrolled with ACS EDI Gateway should be aware of the connection requirements described in the following sections.

2.1 Communication Protocols

MassHealth providers will continue to access the ACS EDI Gateway Web site through their Internet Service Provider (ISP). No communication protocol changes are required at this time.

2.2 Interface Requirements

The Web interface consists of an encrypted 128-bit secure socket layer (SSL) encryption technology. This ensures secure, confidential data transmissions over the Internet.

The 835 Web site supports all browsers that meet the World Wide Web Consortium (W3C) html 4.01 specifications. To be compatible with this Web site's security features, we recommend that you use the latest version available for your browser of choice. This will supply providers with the necessary 128-bit encryption through their Internet browsers.

A user ID and password are required each time a user attempts to log in. For security purposes, users will have to contact the ACS EDI Gateway Helpdesk at 1-800-672-4972 to reactivate their account after three failed login attempts.

User sessions will automatically time out after 30 minutes of inactivity.

2.3 Technical Requirements

The user connects to the system from any SSL-enabled Web client. 128-bit SSL encryption ensures the privacy of data during transactions. Transaction files are downloaded for all MassHealth pharmacy providers on an individual basis as described in Section 3.0.

835 transactions are available no later than close-of-business on Monday following the weekly claims remittance cycle.

835 Pharmacy Companion Guide November 2006

Version 2.0

2.4 Support Contact Information

ACS EDI Gateway Helpdesk

Telephone: 1-800-672-4972

Fax: 1-850-385-1705 Hours of operation:

Monday through Friday, 8 A.M. - 8 P.M, Eastern Standard Time (EST).

masspops.edsupport@acs-inc.com

3.0 iDEx Data Retrieval

3.1 Internet Data Exchange (iDEx)

The iDEx system allows a trading partner to initiate the retrieval of an 835 remittance/payment advice transaction file that has been processed by ACS EDI Gateway. The trading partner must be an authenticated iDEx user to gain access to the iDEx via the trading partner's Web browser. In order to log onto the Web site at http://www.masspharmacy-edi.com/, a user ID and password are required.

Upon enrollment, a trading partner automatically receives an iDEx user ID and password via separate e-mails. The trading partner is then given access to view or download its transactions to its local workstation. Each pharmacy provider will be able to see only the reports the provider is authorized to access. The previous six weekly versions of the reports will remain available to the authorized pharmacy and will be maintained on iDEx until retrieval. If a transaction that has been previously downloaded is required in the future, the trading partner needs to contact the ACS EDI Gateway Helpdesk at 1-800-672-4972 to have an archived file sent to the appropriate Internet Web site.

Trading partners may download the ACS EDI Gateway trading partner enrollment forms from www.masspharmacy-edi.com/. There are also links available to other Web sites and tools on this site.

If a user has questions about the content of transactions posted to the user's login, or questions about access, companion guide, or technical format, the user may call the ACS EDI Gateway Helpdesk at 1-800-672-4972 for assistance.

To promote efficient, accurate electronic 835 transaction retrieval, please note that:

- each provider is assigned a six-digit trading partner ID
- passwords require periodic changing
- the Trading Partner enrollment process determines the iDEx (Web) mailbox where remittance/payment advice transactions will be delivered; and
- if the trading partner is a branch pharmacy, their corporate headquarters will retrieve the 835 transaction for the trading partner.

835 Pharmacy Companion Guide November 2006

Version 2.0

3.2 Payment and Remittance Schedule

Every Sunday morning, ACS EDI Gateway processes adjudicated claims that have been released by the Commonwealth of Massachusetts Department of Treasury/Comptroller for payment or have been denied during the previous claims-processing cycle, which ended on the preceding Thursday at midnight. Providers are then e-mailed a message indicating when their 835 Remittance Advices will be ready for retrieval from www.masspharmacy-edi.com/. E-mails will be sent to the e-mail address specified for the trading partner identifier on file for 835 delivery.

3.3 835 Transactions in Response to Claims for Durable Medical Equipment

Retail pharmacy providers submitting both pharmaceutical claims via the Pharmacy On-line Processing System (POPS) and durable medical equipment (DME) claims not billable through POPS will receive a separate payment and a separate 835 for their pharmaceutical and DME claims. 835s for non-POPS claims are generated and distributed by the Commonwealth's Information Technology Division (ITD). Thus, retail pharmacy claim payments are no longer combined with MassHealth DME payments.

Information about DME 835 transactions can be requested via e-mail to providersupport@mahealth.net or by telephone at 1-800-841-2900.

A retail pharmacy may have claims containing both pharmaceutical and non-POPS medical components. It is possible for either or both of these to consist of void claims and result in a negative payment amount being associated.

Occasionally, one of these component's payment amount is positive and the other's is negative. This results in the total payment amount on the 835 transaction not matching the dollar amount of the actual payment.

This may occur when:

- the pharmaceutical claims result in a negative amount and the medical claims result in a positive amount then the 835 transaction will report the medical payment amount only,.
- the medical claims result in a negative amount and the pharmaceutical claims result in a
 positive amount then the 835 transaction will report the pharmaceutical payment
 amount only; or
- the total payment amount of both the pharmaceutical and DME 835 transactions will match the actual dollar amount of payment received.

Vendors requiring in depth explanation can go to https://massfinance.state.ma.us/VendorWeb/vendor.asp to resolve nonpharmacy adjustments.

835 Pharmacy Companion Guide November 2006

Version 2.0

4.0 MassHealth-Specific Support

4.1 EDI Support

ACS EDI Gateway Helpdesk assists users with questions about Web site access, companion guides, and to enroll providers for 835 transaction retrieval. The ACS EDI Gateway Helpdesk is available to MassHealth providers, Monday through Friday from 8:00 a.m. to 8:00 p.m. Eastern Standard Time (EST) at 1-800-672-4972.

4.2 Enrollment Information

Any entity exchanging electronic transactions (including retrieval) with the ACS EDI Gateway must complete both an ACS EDI Trading Partner Agreement and a MassHealth EDI provider enrollment form. This package provides the information necessary to assign a Web site log-on ID, trading partner ID, and secure password, which are required for exchange of transactions. Providers may obtain these forms by contacting ACS EDI Gateway Helpdesk Support or by downloading them from their Web site at www.masspharmacy-edi.com/.

4.3 Tracking Transmission/Production Problems

The following key information is needed to access proprietary trading partner information when calling the ACS EDI Gateway Helpdesk on specific issues:

- both the NCPDP number and MassHealth provider number, and
- either trading partner ID (for a chain pharmacy or payment center), or delivery ID (for an individual pharmacy)

835 Pharmacy Companion Guide November 2006

Version 2.0

5.0 835 Transaction Hierarchy

The following table describes segments of an 835 transaction. The table depicts high-level sections and their general use. Specific detail for content of ACS EDI Gateway-generated 835 transactions is contained in <u>Appendix B</u>.

| Heading | Heading | | | | | |
|-----------|----------------|--|--|--|--|--|
| Pos | ID | Segment Name | | | | |
| 010 | ST | Transaction set header | | | | |
| 020 | BPR | Financial information | | | | |
| 040 | TRN | Reassociation trace number | | | | |
| 060 | REF | Receiver identification | | | | |
| 060 | REF | Version information | | | | |
| 070 | DTM | Production date | | | | |
| Loop ID - | 1000A | | | | | |
| 080 | N1 | Payer identification | | | | |
| 100 | N3 | Payer address | | | | |
| 110 | N4 | Payer city, state, zip code | | | | |
| Loop ID - | 1000B | | | | | |
| 080 | N1 | Payee identification | | | | |
| 100 | N3 | Payee address | | | | |
| 110 | N4 | Payee city, state, zip code | | | | |
| 120 | REF | Payee additional information | | | | |
| Loop ID - | 2000 | | | | | |
| 003 | LX | Header number | | | | |
| 005 | TS3 | Provider summary information | | | | |
| 007 | TS2 | Provider supplemental survey information | | | | |
| Loop ID - | 2100 | | | | | |
| O10 | CLP | Claim payment information | | | | |
| 020 | CAS | Claim adjustment | | | | |
| 030 | NM1 | Patient name | | | | |
| 030 | NM1 | Corrected patient/insured name | | | | |
| 030 | NM1 | Service provider name | | | | |
| 030 | NM1 | Corrected priority payer name | | | | |
| 033 | MIA | Inpatient adjudication information | | | | |
| 035 | MOA | Outpatient adjudication information | | | | |
| Loop ID - | | | | | | |
| 040 | REF | Other claim related identification | | | | |
| 040 | REF | Rendering provider identification | | | | |
| 050 | DTM | Claim date | | | | |
| 060 | PER | Claim contact information | | | | |
| 064 | QTY | Claim supplemental information quantity | | | | |
| | Loop ID – 2110 | | | | | |
| 070 | SVC | Service payment information | | | | |
| 090 | CAS | Service adjustment | | | | |
| 100 | REF | Service identification | | | | |
| 130 | LQ | Health care remark codes | | | | |
| Summary | | | | | | |
| 010 | PLB | Provider adjustment | | | | |
| 020 | SE | Transaction set trailer | | | | |

835 Pharmacy Companion Guide November 2006

Version 2.0

6.0 Sample 835 Data

Listed below is a sample of a portion of an ANSI ASC X12N 835 transaction file. The 'ISA' segment is the transaction header and will occur only once per file. The 'GS' to 'GE' segment pair will occur only once per provider, based on the provider and check issue date. The segments may repeat many times depending on how many claims are included in the payment between the 'ST' segment and the 'SE' segment. The transaction file is closed with the 'IEA' segment.

Viewing the 835 transaction data can be managed with any currently available text editor. Microsoft Notepad, WordPad or Word may be used. Also, UltraEdit32, a professional text and hex editor, is available from IDM Computer Solutions.

Sample 835 Data

ISA*00* *00* *ZZ*100000 *ZZ*114674 *031030*1818*U*00401*00000001*0*T*:

GS*HP*77047*114674*20031030*18183724*1*X*004010X091A1

ST*835*000000001

BPR*I*1038865*C*ACH*CCP*01*011000138*DA*500202890*1046002284**01*211370299*DA*0980800

0185*20031024

TRN*1*297D0004194*1046002284

REF*EV*2222418

DTM*405*20031016

N1*PR*Commonwealth of Massachusetts/MassHealth

N3*600 WASHINGTON ST

N4*BOSTON*MA*02111

REF*EO*77047

PER*CX*DMA EDI support*TE*8006724972*EM*pbm.edisupport@acs-inc.com

N1*PE*YOUR LOCAL DRUGSTORE*FI*042624919

N3*ANY STREET

N4*ANY CITY*MA*02745

REF*D3*1234567

LX*196

CLP*006329363*4*18409*0**MC*20328400003013021

NM1*QC*1*JANE DOE****34*013168944

NM1*82*2*YOUR LOCAL DRUGSTORE*****MC*0405663

SVC*N4:00173069700:::::ADVAIR 500/50 DISKUS*18409*0**0**60

DTM*472*20030905

CAS*OA*16*18409

LQ*RX*79

PLB*0405663*20031231* *0

SE*1510*000000001

GE*1*1

IEA*1*000000001

835 Pharmacy Companion Guide November 2006

Version 2.0

7.0 Version Table

| Version | Date | Section/pages | Description |
|---------|---------------|---------------|---|
| 0.5-1.7 | 2004 | | Document created. |
| 1.8 | March 2005 | | Production version issued. |
| 2.0 | November 2006 | | Major document revisions incorporated. Numeric tracking format has been revised. There are no other versions of this document between Version 1.8 and 2.0. Production version issued. |

835 Pharmacy Companion Guide November 2006

Version 2.0

Appendix A: Frequently Asked Questions

Below are some general questions and answers about HIPAA, the iDEX process, and the 835 transactions (RAs).

- **1. Q.** How do I enroll to receive my 835 transactions?
 - A. ACS EDI Gateway provides a Web site for retrieving remittance advices. You may enroll either by using both the ACD EDI Trading Partner Agreement and MassHealth EDI provider enrollment form available from the Web site at www.masspharmacy-edi.com/ or by calling the ACS EDI Gateway Helpdesk at 1-800-672-4972. The Web site link is.
- **2. Q.** How do I access my reports from the Web site?
 - A Once enrolled with the ACS EDI Gateway, an individual pharmacy or the corporate headquarters of a branch pharmacy will retrieve the 835 reports using the assigned user ID and password to log in to the site referenced above and retrieve 835 RAs.
- **3. Q.** How do I print my remittance advices?
 - **A.** Once you have logged in to the Web site and see the "You have logged in successfully" message, click on the View Files link. A list of 835 files for your trading partner identifier, will appear on the screen. Select a file by clicking either on the corresponding Download button or on the View button.

To Download: Specify a download destination, complete the download process, and print from that destination. Use either the Print button or select File, Print from the menu to print a hardcopy of the file.

To View: With the cursor positioned over the displayed file contents, press the Ctrl key and the letter P key at the same time. The Print panel will appear. Specify the printer ID and the pages that you wish to print. Then click on OK.

Use the Back button to go back to the previous page.

- **4. Q.** Why don't I have reports for all my providers?
 - **A.** If we did not receive any claims from a provider for the processing period, you will not see a remittance advice for that provider. These questions should be directed to the ACS EDI Gateway Helpdesk at 1-800-672-4972, Monday through Friday from 8:00 A.M. to 8:00 P.M. Eastern Standard Time (EST)..
- **5. Q.** Are there other reports available?
 - **A.** Currently, only the 835 remittance advice is available. You will be notified if other X12 reports become available for MassHealth pharmacy providers.

835 Pharmacy Companion Guide November 2006

Version 2.0

Frequently Asked Questions (cont.)

- **6. Q**. How do I change who has access to my reports?
 - **A.** You may complete another enrollment form or you may write a letter on your letterhead. Include the information that you want to change along with your trading partner ID, and your username. Fax the information to the ACS EDI Gateway Helpdesk at 1-850-385-1705 and then call the ACS EDI Gateway Helpdesk at 1-800-672-4972.
- **7. Q.** Can I reset my password?
 - **A.** Yes, this is an option available through the Web site.
- **8. Q.** Why do my username and password that I received not work?
 - **A.** This can be determined by one of our Helpdesk professionals. Please call 1-800-672-4972 for assistance.
- **9. Q.** Why doesn't this look like the old remittance format?
 - **A.** The 835 format is the X12 standard format selected and mandated by CMS and other agencies to promote the electronic interchange of remittance information from payers to pharmacies. While the information is readable, the structure of the format allows many desktop editors to present the information in a more user-friendly format.
- **10. Q.** How is a branch pharmacy classified?
 - **A.** It is classified as the subunit of a corporate pharmacy, also known as a chain pharmacy. Example: XYZ Pharmacy #1234
- **11. Q.** What is a corporate pharmacy?
 - **A.** This is the major overhead unit defined as a corporate headquarters or regional "pay to" center. Example: XYZ Pharmacy Inc.
- **12. Q.** What defines an individual pharmacy?
 - **A.** This is defined as an independent pharmacy, one not associated with a chain or corporate pharmacy. Example: Brown's Pharmacy
- **13. Q.** What does PBM stand for?
 - A. Pharmacy Benefits Management
- **14. Q.** What does EDI stand for?
 - A. Electronic Data Interchange

835 Pharmacy Companion Guide November 2006

Version 2.0

Frequently Asked Questions (cont.)

- **15. O.** What does ACS stand for?
 - A. Affiliated Computer Services, Inc.
- **16. Q.** What does NCPDP stand for?
 - A. National Council Prescription Drug Programs
- **17. Q.** What is the NCPDP Number?
 - **A.** Unique seven-digit number assigned by NCPDP to identify a specific pharmacy location (formerly known as NABP number when issued by NABP).
- **18. Q.** What does NABP stand for?
 - A. National Association of Boards of Pharmacy
- **19. Q.** What is a pharmacy's Medicaid number?
 - **A.** For Massachusetts pharmacies, this is the seven-digit MassHealth provider number.
- **20. Q.** What is a pharmacy's MassHealth number?
 - **A.** It is equivalent to a Medicaid provider number (seven digits).
- **21. Q.** What is a pharmacy's EDI Delivery ID number?
 - **A.** ACS EDI Gateway number (six digits) used to identify the authorized recipient of the 835 RA (equivalent to a regional pay-to center)
- **22. Q.** How are branch pharmacies enrolled in ACS EDI Gateway's trading partner management system?
 - **A.** Branches are enrolled by their corporate headquarters. This ensures that their corporate headquarters will receive their 835 transactions. Forms are available from the Web site or by calling the ACS EDI Gateway Technical Support Desk.
- **23. Q.** What provider numbers are pharmacies required to provide?
 - **A.** Pharmacies are required to provide their NCPDP number and their MassHealth number on all enrollment forms.
- **24. Q.** What services will ACS EDI Gateway offer a branch pharmacy?
 - **A.** ACS EDI Gateway will provide a weekly remittance advice, which coincides with MassHealth's claims payment cycle.

835 Pharmacy Companion Guide November 2006

Version 2.0

Frequently Asked Questions (cont.)

- **25. Q.** What is the responsibility of corporate pharmacies for their branch pharmacies with respect to ACS EDI Gateway?
 - **A.** Each corporate headquarters that is enrolled with ACS EDI Gateway is responsible for retrieving the 835 transactions.
- **26. Q.** What is the ACS EDI Gateway Helpdesk telephone number? What are the hours of operation?
 - **A.** The ACS EDI Gateway Helpdesk may be reached at1-800-672-4972, Monday through Friday, 8 A.M. until 8 P.M. EST.
- **27. Q**. What is the required provider file set up procedure for pharmacies that also provide DME?
 - **A.** Pharmacy providers who also provide DME need to be set up with a DME specialty in the Masshealth provider file. Contact the Masshealth Customer Service Center at 1-800-841-2900 for assistance.
- **28. Q.** What is the transaction processing schedule?
 - **A.** 835 transaction schedule:

| Claim Weekly Processing Cycle | Ends Thursday 12:00 Midnight |
|-------------------------------|--|
| Payment Information from | Saturday Morning (includes claims released |
| Comptroller | for payment from processing cycles prior to |
| | the recent cycle ending previous Thursday). |
| EDI Transaction Processing | Begins Saturday 12:00 Midnight |
| EDI iDEx Report Delivery | Monday 8:00 A.M. (includes denied claims and paid claims released by the Comptroller |
| | during previous processing cycle) |

835 Pharmacy Companion Guide November 2006

Version 2.0

Appendix B: 835 Remittance Advice – Data Examples

| I.G. Page | Loop | Usage | Description | Segment Position Number | Comments |
|--------------|-----------|----------------|---|-------------------------------|---|
| | | | ISA - Interchange Contro | | |
| The | purpose i | is to start an | interchange of zero or mor related control segm | | groups and interchange- |
| B.3 | Header | Required | Authorization information qualifier | ISA01 | This field will be populated with " 00 ." |
| B.3 | Header | Required | Authorization information | ISA02 | This will contain 10 spaces. |
| B 4 | Header | Required | Security information qualifier | ISA03 | This field will be populated with " 00. " |
| B.4 | Header | Required | Security information | ISA04 | This will contain 10 spaces. |
| B 4 | Header | Required | Unique sender qualifier | ISA05 | This field will be populated with "ZZ" for Federal Tax ID. |
| B 4 | Header | Required | Interchange sender id | ISA06 | 100000 |
| B 4 | Header | Required | Unique receiver qualifier | ISA07 | This field will be populated with "ZZ" for federal tax ID. |
| B 5 | Header | Required | Interchange receiver id | ISA08 | This will contain Receiver's Tax ID. |
| B 5 | Header | Required | Interchange date | ISA09 | Creation date |
| B 5 | Header | Required | Interchange time | ISA010 | Creation date |
| B 5 | Header | Required | Interchange control standards identifier | ISA011 | This field will be populated with "U." |
| B 5 | Header | Required | Interchange control version number | ISA012 | This field will be populated with "00401." |
| B 5 | Header | Required | Interchange control number | ISA013 | Unique Number assigned by sender. |
| B 6 | Header | Required | Acknowledgement requested | ISA014 | This field will be populated with '-"0." |
| В6 | Header | Required | Usage indicator | ISA015 | This field will be populated with "T" when sending a test file or "P" when sending a production file. |
| B 6 | Header | Required | Component element | ISA016 | This field will be populated |
| | | | separator | | with "" |
| The | e purpose | is to indica | Transaction Set Heade te the start of a transaction | | ssign a control number. |
| B 8 | Header | Required | Functional identifier code | GS01 | This will contain "HP.". |
| B 8 | Header | Required | Unique sender id | GS02 | This will contain sender's tax ID. |
| B 8 | Header | Required | Unique receiver id | GS03 | This will contain receiver's tax ID. |
| B 8 | Header | Required | Creation date | GS04 | This will contain the date that the 835 was created. |
| B 8 | Header | Required | Creation time | GS05 | This will contain the time that the 835 was created. |
| B 9 | Header | Required | Group control number | GS06 | A unique number assigned by the sender. |
| B 9 | Header | Required | Responsibility agency code | GS07 | This will contain "X." |
| B 9 | Header | Required | Version/release/industry identifier code | GS08 | This field will be populated with "004010X091A1." |

835 Pharmacy Companion Guide November 2006

Version 2.0

| I.G. Page | Loop | Usage | Description | Segment Position Number | Comments | | | | |
|--------------|---|----------------|--|-------------------------------|---|--|--|--|--|
| | Transaction Set Header (ST) The purpose is to indicate the start of a transaction set and to assign a control number. | | | | | | | | |
| 43 | Header | Required | Transaction set identifier | Set and to ass | This field will be populated with "835." Use of the ANSI ASCX12 835 transaction to accomplish electronic remittance advice replaces the existing electronic RA file. | | | | |
| 43 | Header | Required | Transaction set control number | ST02 | This is a unique identifier for this transaction; it is repeated on the transaction trailer/ST02. The Implementation Guide suggests maximum of 10,000 CLPS within an ST-SE transaction. NCPDP recommends exceeding 10,000 if needed. | | | | |
| | • | | Financial Information | | | | | | |
| The pur | rpose is t | o indicate the | e beginning of a payment o total payment. | order/remittan | ce advice transaction and | | | | |
| 44 | Header | Required | Transaction handling code | BPR01 | When a payment is due (BPR02 is greater than zero), this field will be populated with "I" for remittance information only. When no payment is due (BPR02 is zero), this field will be populated with "H" for notification only. | | | | |
| 44 | Header | Required | Monetary amount | BPR02 | Total payment amount for this 835. Total of all CLP04 minus (sum of all PLB04, 06,08, 10, 12, 14) | | | | |
| 44 | Header | Required | Credit/debit flag code | BPR03 | This field will be populated with "C." | | | | |
| 44 | Header | Required | Payment method code | BPR04 | If BPR01 is 'I', this field will be populated with "ACH" (electronic funds transfer) or "CHK" (check) as directed by the provider to ACS Provider Relations. If BPR01 is "H", this field will be populated with "NON." | | | | |
| 47 | Header | Situational | Payment Format Code | BPR05 | If the payment format code is "ACH" this field will be populated with "CCP" for remittance separate from dollars. | | | | |

835 Pharmacy Companion Guide November 2006

Version 2.0

| I.G. Page | Loop | Usage | Description | Segment Position Number | Comments | | | |
|--------------|--|---------------|--|-------------------------------|--|--|--|--|
| The | Financial Information (BPR) The purpose is to indicate the beginning of a payment order/remittance advice transaction and | | | | | | | |
| i ne pu | irpose is t | o indicate th | e beginning of a payment o total payment | order/remittal | nce advice transaction and | | | |
| 48 | Header | Situational | DFI ID number qualifier | BPR06 | If the payment format code is "ACH" this field will be populated with '01' for ABA transit routing number. | | | |
| 48 | Header | Situational | DFI ID number | BPR07 | If the payment format code is "ACH" this field will be populated with the EOHHS bank transit routing number. | | | |
| 48 | Header | Situational | Account number qualifier | BPR08 | If the payment format code is "ACH" this field will be populated with 'DA' for demand deposit. | | | |
| 49 | Header | Situational | Sender bank account number | BPR09 | If the payment format code is "ACH" this field will be populated with the EOHHS bank account number: 500202890. | | | |
| 49 | Header | Situational | Originating company identifier | BPR10 | If the payment format code is "ACH" this field will be populated with the EOHHS tax ID number preceded by a '1'. This value is 1046002284. | | | |
| 49 | Header | Situational | DFI ID number qualifier | BPR12 | If the payment format code is "ACH" this field will be populated with '01' for the ABA transit routing number. | | | |
| 50 | Header | Situational | DFI identification number | BPR13 | If the payment format code is "ACH" this field will be populated with the provider's bank transit number. | | | |
| 50 | Header | Situational | Account number qualifier | BPR14 | If the payment format code is "ACH" this field will be populated with 'DA' for demand deposit. | | | |
| 51 | Header | Situational | Receiver bank account number | BPR15 | If the payment format code is "ACH" this field will be populated with the provider's bank account number. | | | |
| 51 | Header | Situational | Check issue date or EFT effective date (CCYYMMDD format) | BPR16 | CCYYMMDD format. | | | |

Re-association Trace Number (TRN)
Purpose is to uniquely identify this transaction set.

835 Pharmacy Companion Guide November 2006

Version 2.0

| 52 52 | Header | Required | | Number | |
|----------|--------|-------------|---|--------|--|
| 52 | | | Trace type code | TRN01 | This field will be populated with '1' for current transaction trace numbers. |
| | Header | Required | Reference ID | TRN02 | If BPR02 is greater than zero, this field will be populated with the check number or with the EFT trace number associated with the transfer of funds. If BPR02 equals zero, this field will contain the MMIS remittance advice number. |
| 52 | Header | Required | Originating company ID | TRN03 | This field must contain the federal tax ID preceded by a '1'. This value is 1046002284. |
| | | | N4 - Payer City, State, Z Payer City, State, Zip | | |
| 65 | 1000A | Required | Payer city name | N401 | This field will be populated with "Boston." |
| 65 | 1000A | Required | Payer state code | N402 | This field will be populated with "MA." |
| 65 | 1000A | Required | Payer postal zone or zip code | N403 | This field will be populated with "02111" |
| | | Paver Na | Payee Identification (Locame. At least one of N102 | | guired |
| 72 | 1000B | Required | Entity identifier code | N101 | This field will be populated with "PE." |
| 73 | 1000B | Situational | Payee name | N102 | This field will be populated with the provider's name. |
| 73 | 1000B | Situational | Identification code qualifier | N103 | This field is populated with "FI" for federal tax ID number. |
| 73 | 1000B | Situational | Payee identification code | N104 | This field is populated with the provider's federal tax ID. |
| 64 | 1000B | Required | Payee address line | N301 | This field will be populated with the provider's address line 1. |
| 64 | 1000B | Situational | Payee address line | N302 | This field will be populated with the provider's address line 2. |
| 65 | 1000B | Required | Payee city name | N401 | This field will be populated with the provider's city. |
| 65 | 1000B | Required | Payee state code | N402 | This field will be populated with the provider's state. |
| 65 | 1000B | Required | Payee zip code REF - Additional Payee Ide | N403 | This field will be populated with the provider's zip code. |

-16-

Advisory: under most circumstances, this segment is not sent. Use this segment whenever additional payer id numbers are required.

835 Pharmacy Companion Guide November 2006

Version 2.0

| I.G. Page | Loop | Usage | Description | Segment Position Number | Comments | | |
|---|---|---------------|--|-------------------------------|---|--|--|
| 77 | 1000B | Required | Reference identification qualifier | REF01 | This field will be populated with "D3" for National Association of Boards of pharmacy Number. | | |
| 77 | 1000B | Required | Additional payee identifier | REF02 | This field will be populated with the provider's National Association of Boards of Pharmacy number. | | |
| | | | laim Payment Information information to all | | claim. | | |
| 92 | 2100 | Required | Claim filing indicator code | CLP06 | This field will be populated with " MC " for Medicaid. | | |
| | | | NM1 - Insured Nan | ne | | | |
| | - | To supply the | full name of an individual | or organization | onal entity | | |
| 103 | 2100 | Required | Identification code qualifier | NM108 | This field will be populated with "MR" for Medicaid Recipient. | | |
| 103 | 2100 | Required | Identification code | NM109 | This field will be populated with the Medicaid recipient ID. | | |
| numbe | r should | be provided i | rovide information about the NM109. This segment is This information is provide with a payee's system. | s required who | en the rendering provider | | |
| 112 | 2110 | Required | Identification code qualifier | NM108 | This field will be populated with " MC " for Medicaid provider number. | | |
| 113 | 2110 | Required | Identification code | NM109 | This field will be populated with the Medicaid provider ID number. | | |
| | | | SVC - Service Payment Inf | formation | | | |
| This segment is expected to be sent under most circumstances. Although this loop is optional, there are times when it should be considered mandatory. Whenever the actual payment has been reduced due to service line specific adjustments, the SVC loop is necessary in order to understand the remittance information. This situation is particularly applicable to professional and fee-based services. | | | | | | | |
| 140 | 2110 | Required | Product/service ID qualifier | SVC01-1 | This field will be populated with "N4" for NDC. | | |
| 141 | 2110 | Required | Product/service ID | SVC01-2 | This field will be populated with the NDC without dashes. | | |
| | DTM - Service Date Dates must be provided at the claim level (2-050-DTM), the service line level (2-080-DTM), or | | | | | | |

both. Dates at the claim level apply to the entire claim, including all service lines. Dates at the service line level apply only to the service line where they appear.

835 Pharmacy Companion Guide November 2006

Version 2.0

| I.G. Page | Loop | Usage | Description | Segment Position Number | Comments | |
|--------------|---|------------|--|-------------------------------|--|--|
| 147 | 2110 | Required | Date/time qualifier | DTM01 | This field will be populated with "472." | |
| 147 | 2110 | Required | Service date | DTM02 | CCYYMMDD | |
| | | | LQ - Health Care Remark | k codes | | |
| | | | informational remarks onl in claim payment amounts | | | |
| 130 | 2110 | Required | Code list qualifier code | LQ02 | This field will be populated with "RX" for NCPDP reject/payment codes. | |
| 130 | 2110 | Required | Industry code | LQ02 | This field will be populated with the NCPDP reject/'payment code. | |
| | | | PLB - Provider Adjust | ment | | |
| Use th | Use this segment to allow adjustments that are not specific to a particular claim or service to the amount of the actual payment. | | | | | |
| 165 | Summary | / Required | Reference identification | PLB01 | This field will be populated with the provider's Medicaid ID number. | |
| 165 | Summary | / Required | Fiscal period end date | PLB02 | Provider's fiscal year or default Dec. 31, current year. | |

835 Pharmacy Companion Guide November 2006

Version 2.0

Appendix C: Links to Online HIPAA Resources

The following is a list of non-ACS EDI Gateway online resources that may be helpful. ACS EDI Gateway accepts no responsibility for the content, products, or services provided at these non-ACS EDI Gateway locations. ACS EDI Gateway does not control, endorse, promote or have any affiliation with the Web sites listed below unless expressly stated herein.

Accredited Standards Committee (ASC X12)

• ASC X12 develops and maintains standards for inter-industry electronic interchange of business transactions. www.x12.org

Association for Electronic Health Care Transactions (AFEHCT)

 A health care association dedicated to promoting the interchange of electronic health care information. www.afehct.org

Centers for Medicare and Medicaid Services (CMS)

- CMS, formerly known as HCFA, is the unit within HHS that administers the Medicare and Medicaid programs. CMS provides the Electronic Health Care Transactions and Code Sets Model Compliance Plan at www.cms.hhs.gov/TransactionCodeSetsStands/02_TransactionsandCodeSetsRegulations.asp
- This site is the resource for Medicaid HIPAA information related to the Administrative Simplification provision. www.cms.hhs.gov/HIPAAGenInfo/
- Designated Standard Maintenance Organizations (DSMO)
 This site is a resource for information about the standard setting organizations, and transaction change request system. www.hipaa-dsmo.org

Office for Civil Rights (OCR)

• OCR is the office within Health and Human Services responsible for enforcing the Privacy Rule under HIPAA. www.hhs.gov/ocr/hipaa

United States Department of Health and Human Services (DHHS)

• This site is a resource for the Notice of Proposed Rule Making, rules and other information about HIPAA. www.aspe.hhs.gov/admnsimp

Washington Publishing Company (WPC)

WPC is a resource for HIPAA-required transaction implementation guides and code sets.
 www.wpc-edi.com/content/view/533/377

Workgroup for Electronic Data Interchange (WEDI)

• A workgroup dedicated to improving health care through electronic commerce, which includes the Strategic National Implementation Process (SNIP) for complying with the administrative-simplification provisions of HIPAA. www.wedi.org